

**Julia L. Butterfield Memorial Library
Monthly Board Meeting
September 20/2023**

Note: Prior to the start of the meeting Board Members toured the Reading Garden to view the excellent and much appreciated work that a local volunteer did with the pruning and clean up of the planting beds. Also selected the location for the new JLB commemorative planting being donated by the Philipstown Garden Club.

MONTHLY MEETING OF THE BOARD CALLED TO ORDER at 6:57 pm by Board President Judy Meyer

ROLL CALL

In attendance:

Library Director: Johanna Reinhardt

Board members: Judy Meyer, Marjorie Gage, Dennis Gagnon, Deb Dichter,

Catherine Platt

ACCEPTANCE OF MINUTES OF PREVIOUS MEETING OF THE BOARD:

Note: The acceptance and approval of the August 2023 Minutes was motioned for approval by Marjorie Gage, seconded by Deb Dichter and approved unanimously.

Warrants and or resolutions: See * for pertinent items

FINANCIAL REVIEW: (*See Financial attachments)

- **VOTE*:** Acceptance of Warrants and Checks, Dennis Gagnon made a motion to accept the Sept 2023 warrants/checks; Catherine Platt seconded. Motion accepted unanimously.
- Reviewed and discussion of the Deposit/Check Detail, Balance Sheet, P & L for August 2023
- Johanna to verify what is owed on the construction project and exactly what the “Construction Deficit “ represents on the balance sheet.

DIRECTOR’S REPORT:

(See attached Director's Report for full scope and additional details)

Johanna reported, in detail, on the previous month’s Meetings & Workshops attended, including but not limited to the following:

- Continued discussion of the JLB’s Bicentennial
- Work is continuing for the staff area in the lower level back room.
- Johanna has been in contact with Rachel Rose regarding “Labeling / Signage” for the children's couch donation in memory of Hannah Langer. Several ideas were brought up for discussion on how, where and what it would say.

Committees/Groups:

- Friends: Johanna announced that due to the upcoming weather for Saturday's tag sale it is being postponed until next Saturday Sept 30th.

FACILITIES REPORT:

- Work is continuing for the staff area

OLD BUSINESS:

- No discussion

POLICY:

- No new Policies

ADJOURNMENT: Catherine Platt made a motion to adjourn the meeting. Judy Meyer seconded. Unanimously approved. Meeting adjourned at 7:57 pm

The next meeting of the Board is scheduled to take place on Wednesday, October 18, 2023, 6:30 PM

Respectfully submitted by:

Dennis Gagnon, Interim Secretary